



NEW RENTAL PROPERTY INFORMATION SHEET

OWNER(S) INFO				
Owner's Last Name:	First Name:	Initial:	Telephone:	Email Address:
Co-Owner's Last Name:	First Name:	Initial:	Telephone:	Email Address:
Mailing Address:				Hawaii Tax ID #

PROPERTY INFORMATION				
Property Address:				
Bedroom(s)	Bathroom(s)	Other(s)	Monthly rental rate desired: \$	
List any Furnishings / Appliances:				
Range <input type="checkbox"/> Gas <input type="checkbox"/> Electric Heater <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Solar Washer Hook-Up <input type="checkbox"/> Yes <input type="checkbox"/> No Dryer Hook-up <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Gas <input type="checkbox"/> Electric		<input type="checkbox"/> Cesspool <input type="checkbox"/> Septic <input type="checkbox"/> Sewer Location: Date Last Pumped:		
Pets Allowed <input type="checkbox"/> Yes <input type="checkbox"/> No		Is property currently for sale? <input type="checkbox"/> Yes <input type="checkbox"/> No		

INSURANCE INFORMATION	
Insurance Company:	
Policy #:	
Agent Name & Contact Information:	

UTILITIES & SERVICES PAID BY:					
	Tenant	Owner		Tenant	Owner
Water	<input type="checkbox"/>	<input type="checkbox"/>	Yard Maintenance	<input type="checkbox"/>	<input type="checkbox"/>
Electricity	<input type="checkbox"/>	<input type="checkbox"/>	Refuse Collection	Owner to Pay	
Gas	<input type="checkbox"/>	<input type="checkbox"/>	Sewer / Cesspool Pump	Owner to Pay	
TV Cable	<input type="checkbox"/>	<input type="checkbox"/>			

ADDITIONAL SERVICES
Are you interested in Electronic Payments & Statements? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please complete Authorization for Direct Payment form (free service)
Would you like Kauai Rentals & Real Estate to file your Periodic General Excise Returns/Payments? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi Annually (\$20 fee per filing)